

DAR/ADM/872/03/2022  
High Commission of India  
Dar es Salaam

Date: 28.08.2023

**Notice Inviting Tender (NIT)**

The High Commission of India, Dar es Salaam invites sealed quotations for work of renovation of the public toilet in the India House Dar es Salaam.

2. The tender Document shall be available for collection by applicants from **28.08.2023 to 11.09.2023 upto 1500hrs from High Commission of India, Plot No. 213/51, Shaaban Robert Street, P.O.Box 2684, Dar es Salaam, Tel. +255 22 2113094 Email: hoc.desalaam@mea.gov.in. Tender can also be downloaded from [www.eprocure.gov.in](http://www.eprocure.gov.in) and Mission's website: [www.hcindiatz.gov.in](http://www.hcindiatz.gov.in).**

3. Interested parties may visit the site to survey and ascertain the suitability and requirement of the work during **28.08.2023 to 11.09.2023** with prior appointment. This would help the interested suppliers to formulate their quotation. A prior appointment should be made with Administration Section of the High Commission of India (Tel. No. +255-22-2113094/96/Extn. 212 / Mobile: +255688773661/+255783344852) for this purpose.

4. The interested companies are required to submit their bids in a single sealed envelope describing in detail the works to be done as well as the cost of items/permits etc. Since only broad scope of work are listed in the tender, it is emphasized that detailed scope of work may be submitted as this shall become basis for selection of the best option by the High Commission. The bids should be valid for a period of four months from the date of the opening of bids.

5. The sealed envelope (**Title: Price Quotation for renovation of the public toilet in the India House**) should be submitted to the attention of the Head of Chancery, High Commission of India, Dar es Salaam latest by 1500 hrs on 11.09.2023.

6. If any information furnished by the applicant is found incorrect at a later stage, the bidder shall be liable to be debarred from the tendering process in future. The High Commission of India reserves the right to verify the particulars furnished by the applicant independently.

7. Representatives of all the bidding parties can be present at the time of the opening of the bids. The bids shall be opened on 11.09.2023 at 1530 hrs. in the Conference Room, Mezzanine Floor, High Commission of India, Dar es Salaam. The work shall be offered to the lowest bidding party after evaluating the product offered by each party in terms of High Commission's requirement.

Head of Chancery,  
High Commission of India,  
213/51 Shaaban Robert Street  
P.O.Box 2684 Dar es Salaam  
Tel: +255 22 2113094  
Email: [hoc.desalaam@mea.gov.in](mailto:hoc.desalaam@mea.gov.in)

## SCOPE OF WORK

Sl. No.	Item	Remarks
i	Civil work	<ul style="list-style-type: none"><li>• Extension work to create two toilets</li><li>• Concrete floor and brickwork</li><li>• Plastering work (bricks, sand, cement, aggregates)</li><li>• Existing floor and wall tiles to be removed and fix new one as per extension height (tiles, cement, sand)</li><li>• Aluminium doors</li><li>• Toilet 1 pc and wash basin 01 pc</li><li>• Roofing repairing work, medicated wood</li><li>• Internal plumbing materials</li><li>• Internal ceiling work both side</li><li>• External wall weather guard paint and internal ceiling paint</li><li>• Renovation work behind parking area including extension of sheds and tiles flooring</li></ul>
ii	Electrical work	<ul style="list-style-type: none"><li>• Wiring, installation of lights and fan</li></ul>

## Terms & Conditions

**1. Submission of Bids:** The bid containing details of the work proposed to be done should be submitted in a sealed envelope superscribed with the words "Bid for development of the parking area and the ramp at the front side in the High Commission of India". The following documents shall form part of the bid:

- Tender Document
- Any Addendum to Tender Document issued by the High Commission
- Bid containing work description and cost estimates

**2. Clarification regarding contents of the Tender:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the High Commission of India in writing about the clarifications sought not later than 14 (fourteen) days prior to the date of opening of the Bids.

**3. Modification and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modification or withdrawal is received by the High Commission of India prior to deadline prescribed for submission of bids. A scan copy of withdrawal notice may be sent by e-mail but it should be followed by an original signed confirmation copy of withdrawal notice to be sent by post and such signed confirmation should reach the High Commission of India not later than the deadline for submission of bids. No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified.

**4. Validity of Bids:** The Bids should remain valid till (120 Days) from the last date of submission of the Bids. A bid valid for a shorter period shall stand rejected.

**5. No. of bids:** Each bidder shall submit only one bid for the job. A bidder who submits more than one bid for the same work shall be disqualified.

**6. Cost of bidding:** The bidder shall bear all the costs associated with the preparation and submission of bid and the buyer shall not be responsible or liable for these costs.

**7. Amendment of bidding document:** The High Commission of India, Dar-es-Salaam may amend the bidding document by issuing Addendum, before the deadline for submission of bids.

**8. Language:** All documents relating to the bid shall be in English language. If any document is not in English, an courtesy English translation copy may be attached.

**09. Eligibility of bidder:** Only reputed/experienced companies in civil construction area and such solutions are eligible to participate in this tender. Further, the bidding companies

should have the capacity to provide maintenance and repair support after the initial construction.

**10. Price details to be specified in Bid:** The bidder shall submit price inclusive of all the necessary supplies / permits / labour etc. No increase in price shall be allowed after the award of work until mutually agreed upon by both parties.

**11. Evaluation of all bids and announcement of successful bidder:** The bids will be opened on 11.09.2023 at 1530 hrs at High Commission of India, Dar-es-Salaam. The Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. This event will not be postponed due to non-presence of representatives of any bidder.

**12. Evaluation Criteria:** The broad guidelines for evaluation of Bids will be as follows:

**12.1** Bids that are not compliant with all the eligibility and qualifying requirements of the NIT will be discarded.

**12.2** The successful bidder will be decided on the basis of the lowest price quoted as per tender requirement.

**13. Payment:** The payment will be done subsequent to the completion of the work at the above cited location and the quoted prices should include the cost of necessary materials, permits & labor required for completion of the work.